

JOB OFFER

Sales Advisor (Part time)

Montréal showroom

Under the supervision of the showroom manager, he works closely with his colleagues within the showroom department.

TASKS AND RESPONSIBILITIES

- Greet customers who come to the showroom
- Help design their project according to their needs and budget
- Create a clear and complete computerized submission
- Perform the calculations for the reservation of the chosen products and check the inventories of goods
- Completing purchase orders
- Follow up on orders with customers
- Order, receive and label new samples
- Ensure that the work tables and the sample room are always tidy
- Participate in sector meetings and product trainings
- Maintaining the cleanliness of the showroom on a daily basis
- Undo pallets of ceramics for samples in the showroom.
- Perform all other related tasks.

REQUIREMENTS AND SKILLS

- Be available on Thursday evenings (5pm to 8pm) and Saturdays during the day (9am to 4pm).
- Be available to fill in for summer and Christmas vacations
- Excellence in customer service (minimum 1 year of experience)
- Bilingualism (French/English) both spoken and written is essential
- Have a dynamic personality and desire to work in a team
- Training related to design, architecture or interior design (asset)
- Knowledge of the different types of floor and wall coverings (asset)

Here are the attitudes expected towards an employee

- Is punctual and diligent
- Is a team player
- Dress professionally
- Is enthusiastic and playful in the performance of his duties
- Is autonomous and proactive in managing his tasks

WORKING CONDITIONS

- Competitive overall compensation including sales commissions
- Free parking, gym and Centura training center on site

Please email your CV to rh@centura.ca or through the www.centura.ca career tab.

In order to facilitate the reading of this document, the use of the masculine form has been retained.